

JING KIDS After-School 2025-2026

August 11, 2025 - May 28, 2026

Welcome to JING Kids!

Whatever our children choose to do in the future, we want them to have the mental, physical, emotional, and linguistic skills necessary to reach their goals.



What we do at JING Kids

Each day, every one of our JING Kids is scheduled for one Chinese Language (Mandarin) class and one Wushu (KungFu) class. Families can add STEAM Electives as they desire and schedules allow.

In our **Chinese** classes, kids practice the foundations of the Chinese language – we want them to understand and remember the structure of Chinese, which also serves as the foundation of most Asian languages. Kids practice reading, writing, speaking, and listening in a spiral-up curriculum. For breadth and context of learning, our kids also sing catchy songs and recite ancient poems in Chinese.

In **Wushu** class, we prioritize discipline, then resilience and strength and flexibility and coordination. We have many fun skills to teach our kids, and we are always proud to see how they improve in both athletic ability and mental fortitude as they learn.

For your convenience and the further edification of our students, we also offer electives in **Programming** (Bits), **Engineering** (Bots), **Math**, and **Dungeons & Dragons** (more math, and social-emotional learning). These classes are held once per week, per class. Bits and Math are computer-based programs that progress at your child's own pace. Bots explores different facets of science and engineering with hands-on learning. D&D gives students a safe place to practice decision-making skills through interactive storytelling.

Each elective is an additional \$35/month. Students will be given a free trial or information session in each level-appropriate class before finalizing registration.

Incentives!

Early Registration Incentive: **Register by June 1** and get \$50 off your October Tuition!

Sibling Discounts: 1) Materials Fee is waived for siblings.

2) **Second Sibling** receives 5% Tuition Discount. **Third (and further) Sibling** receives 10% Discount!

Electives Early Registration: Register for Bits, Bots, and/or Math by June 1 for an additional \$50 off October tuition. Please initial in the "JING Electives" area on the Tuition sheet in your Registration Packet.

Absences

Please call or text 858-588-6268 by 9am the day of the absence

In addition, if you plan to pick up your child from their elementary/middle school, please text us by 9am so that we can inform our drivers and route our vans accordingly.



JING Kids Daily Schedule

Regular Days

Time	MRE / MMS	EBS / Dingeman / Jerabek
2:25pm	Snack / Homework / Play	(still in school)
3:05pm	Chinese (K-2ish) / Wushu (2ish-8gr)	Snack / Homework / Play
4pm	Wushu (K-2ish) / Chinese (2ish-8gr)	
4:55pm	Quiet Play	Wushu (2ish-8gr)
5:45pm	Free Active Play, pickup for all students	
6pm	Program ends, JING switches to Adult Martial Arts	

All classes are 50 minutes long.

Elective Classes (Bits, Bots, Math, D&D) are held once per week per class. They are scheduled during Homework Time when possible, but in place of a Wushu or Chinese class as necessary and with parents' permission.

Extended Days (SDUSD "minimum days")

Time	MRE	EBS / Dingeman / Jerabek
12:30pm	Active Play (except MMS)	
1:30pm	Tumbling (K-1ish) / Culture (1ish-5gr) / Homework	
2pm	Culture (K-1ish) / Tumbling (1ish-5gr) / Homework	
2:30	Snack / Homework / Play	
3pm	Chinese (K-2ish) / Wushu (2ish-8gr)	Quiet Play
4-6pm	(follows "Regular Day Schedule")	

This schedule is subject to change.

JING KIDS Parent Responsibilities

Needed each day:

JING shirt

JING pants (or approved pants/shorts)

JING shoes (or approved footwear)

Labeled water bottle (refillable at JING)

Snack (Please, no gum or hard candy)

ABSENCES: text 858-588-6268 by 9am on the day of the absence.

If your child will be absent for *any* reason, please do not call the main JING number; instead, text 858-588-6268 with the following information:

Your first and last name

Your child's first and last name

Your phone number

School attended

Date or dates of absence

If you have a planned absence, please email Laura@JINGinstitute.com and JingJing@JINGinstitute.com as soon as your schedule is confirmed.

Illnesses

Please do not send a sick child to JING. We will send them home if ill. A fever must be cleared for 24 hours before attending our classes. We follow the San Diego Unified School District guidelines on illness.

Other

No gum or hard candy. No jeans, boots, or flip flops/sandals. Long hair must be "tied up" for classes.

Thank you,
Laura Stegner
Director, JING Kids
858-588-6268 -- Please text or leave a message
Laura@JINGinstitute.com



9865 Businesspark Ave. Suite D
San Diego, CA 92131
858.578.8267 for Ms. Jing Jing (leave a message)
858-588-6268 for JING Ops (text is best)
JingJing@JINGinstitute.com, Laura@JINGinstitute.com

JING After-School Program 2025-2026 STUDENT APPLICATION

Student Information

Student Name: _____ DOB mm/dd/yy Grade in Fall 2025 _____
Chinese/Kanji 汉字姓名 Name? _____ School in Fall 2025 _____
Languages spoken at home: _____
Parent/Guardian Name(s): _____
Address: _____ City: _____ Zip: _____
Cell Phone () _____ - _____ Other Phone () _____ - _____ Email: _____

Billing Information

Billing Name: _____
Billing Address: _____ City: _____ Zip: _____

Parents/Guardians, please complete:

JING KIDS BILLING PROGRAM (Circle One): JING5D JING4D JING3D JING2D

Program Start Date (August 11, 2025 - May 28, 2026 school year): mm/dd/yyyy

A Placement Fee of \$195 will be collected upon registration and will be applied towards May 2026 (please initial): _____
** non-refundable*

JING KIDS Materials Fee of \$75 (please initial): _____
** covers books and materials for the entire school year*
** will be charged upon registration*
** non-refundable*

Sibling Discounts: ** Materials Fee is waived for additional siblings*
** 5% After-School tuition discount for second sibling, and 10% for third+ siblings*

Policies and Procedures

Parties: The terms “You”, “JING Institute of Chinese Martial Arts and Culture”, “JING Kids”, and “JING” include heirs, estates, agents, representatives, officers, directors, shareholders, successors, affiliates, and employees. As such, both parties make this Agreement on behalf of, and it binds, all these included persons and entities.

“JING Institute of Chinese Martial Arts and Culture” or “JING Institute, LLC” or “JING Kids” is hereinafter referred to as “JING”

Waiver In consideration for being permitted to participate in Martial Arts and other exercise at JING Institute of Chinese Martial Arts & Culture, Student, Guardian, spouse, heirs, legal representatives and assigns, hereby assume all risks for such involvement, and release and discharge the JING Institute, its affiliates, agents, officers, and employees, from all liability, claims, demands, actions, and causes of action whatsoever, whether known

or unknown, arising out of or relating to any loss or damage that may occur either directly or indirectly from Student’s participation in such activity. JING is not responsible for Student’s injury inside or outside JING. Student is responsible for own actions and negligence.

Physical Condition Student presents himself/herself as in good physical condition and capable to train. If Student is injured or pregnant, Student should consult a qualified doctor before taking classes at JING. JING is not responsible for Student’s health or physical condition.

3 Day Guarantee All plans have a Guarantee of 3 calendar days, during which Student may cancel without a cancellation fee; Plan must be cancelled in writing and delivered to JING before midnight of the 3rd day.

Cancellation of Agreement: You must notify the JING Kids Director in writing or by email by the 25th of the preceding month; otherwise you will

be billed for the next month. Paid in Full students can receive a refund for unused months.

Uniform Student are highly encouraged to display the JING logo in class. Student must wear appropriate footwear and pants. No street shoes, high heels, or bare feet on the exercise mat. Do not wear jewelry during class. JING reserves the right to reject service to Students who are not attired appropriately.

Transferability Plans are NOT transferable between people.

Liability for property JING is not responsible for any Student's or guest's property which may be damaged, lost, or stolen in or near JING.

Damage to JING property Student is responsible for the replacement value of any lost or damaged item.

Promotional Activity JING may use Students' name, pictures, and video in practice, performance, or other activities arranged by JING for promotional purposes.

Instructor and Location JING will at all times provide Student with a competent and qualified instructor but is under no obligation to provide any specific instructor. Student/Guardian cannot demand a no-obligation cancellation of plan or refund due to change of instructor. Similarly, JING reserves the right to choose and change the location of instruction as necessary, and Student/Guardian may not demand a no-obligation cancellation or refund due to re-location of the JING Institute within a radius of 25 miles.

Courtesy DO: Respect instructors all the times. Respect the JING policy and the school. DO NOT: Do not distract class or talk back to instructors; do not eat, drink alcohol, smoke, take illegal drugs, run, fight, or chat during class; do not use weapons that do not belong to you. **JING does not permit and shall not tolerate any inappropriate, abusive, insulting, threatening, vulgar, or harassing behavior or language.** JING reserves the right to dismiss anyone who is uncooperative. JING reserves the right to terminate a contract without refund and without any obligation upon violation of Courtesy.

Holiday JING reserves the right to close the school for holidays and cancel classes due to special events or special situations; in such cases, there will be no change in tuition.

Miscellaneous Students are encouraged to take notes of classes in JING; however, no photography or video is allowed without prior JING approval.

Policy and Arbitration Policy, schedule, prices are subject to change without notice. If there is a dispute between you and JING, both parties agree to submit to binding arbitration, using the American Arbitration Association's (AAA) Commercial Arbitration Rules (Rules). Arbitration means that neither you nor JING can sue each other in court over the

dispute; instead, a neutral arbitrator will decide the matter, not a judge or jury. The arbitration shall be held at the AAA office nearest to the school Student joined, and all arbitration will be done according to AAA's Rules and applicable rules of the California Code of Civil Procedure. California law shall govern all disputes.

Arbitration will cover all disputes related to Student's membership and this Agreement, including financial obligations, facilities, representations, personal injury, property, contact, and tort damage of any kind. If there is any dispute over the applicability of arbitration, only an Arbitrator, not a court, may decide upon applicability of arbitration; if such a situation occurs, the Arbitrator must hold a separate hearing on the applicability of arbitration before arbitration may proceed

If the arbitration proceeds further, the Arbitrator is limited to the terms of this Agreement. Whether Student or JING prevails in the arbitration, the maximum an Arbitrator may award is the cost of Student's current membership.

JING is not bound by any verbal agreements, nor by any arrangement not specifically stated in this agreement.

I understand that JING is a Heritage school and not a daycare. I understand that JING is a Heritage school and as such, my child(ren) is/are free to come and go and if my child(ren) is/are to stay at the facility, it is because of my direction and not the school's. I understand that JING is "exempt from child care licensure, and that attendance at a heritage school does not satisfy California's compulsory education requirements pursuant to Section 48200."

Entire Agreement and Enforcement: You acknowledge that neither JING nor anyone else made any representations or promises upon which you relied that are not stated in this Agreement. This document contains the entire agreement between you and JING and replaces any prior written agreement. If a court declares any part of this Agreement invalid, it will not invalidate the remaining parts, which continue unaffected. If JING does not enforce any right in this Agreement for any reason, JING does not waive its right to enforce it later.

The undersigned has read and agrees to the Policies and Procedures of JING Institute, LLC.

Parent/Guardian SIGN:

Date: _____

TRANSPORTATION NOTIFICATION and LIABILITY WAIVER

I, the parent/guardian of _____ (Child's name) permit my child(ren) to be transported to/from the JING Institute for JING Kids as part of the complimentary pick-up service and in the event of an emergency. I, as parent/guardian of the said minor(s), hereby consent and agree to hold harmless the JING Institute, LLC, and any and all employees, staff, or volunteers thereof, for any accident, injury, or occurrence arising out of, or in connection with, JING activities and any JING-related transportation. I understand that my child will be assigned to ride with a licensed adult driver driving a privately-owned automobile.

Parent/Guardian Signature: _____ **Date:** _____



After-School Program Pick up Information

Child's Name: _____

School Name: _____

Grade in Fall 2025: _____

Regular Days Attending JING KIDS (please circle):

Monday Tuesday Wednesday Thursday Friday

School Dismissal time:

Monday Tuesday Wednesday Thursday Friday

Grades TK-5 only:

To be completed on Friday, August 8th

(text 858-588-6268 or email Laura@JINGinstitute.com)

Classroom (Homeroom): _____

Teacher's Name: _____

If your child will be absent for *any* reason, please do not call the main JING number; instead, **text 858-588-6268 by 9am on the day of the absence, and all subsequent days.**

Our transportation must know if the child is not to be picked up from school.

If you have a *planned absence*, please email Laura@JINGinstitute.com and JingJing@JINGinstitute.com as soon as your schedule is confirmed.

JING KIDS Learning Needs Questionnaire

This questionnaire will help us create a more positive learning environment for your child and all their classmates. Only relevant information will be given to our teachers and assistants. Thank you!

1. Child's Name: _____ Today's Date: _____

2. Does your child have diagnosed or suspected special needs? (ADHD, Autism, Dyslexia, ODD...)

No Yes - Circle all relevant

ADHD (diagnosed? OR suspected?)

Autism (diagnosed? OR suspected?)

Dyslexia (diagnosed? OR suspected?)

Dyscalculia (diagnosed? OR suspected?)

Dysgraphia (diagnosed? OR suspected?)

ODD (diagnosed? OR suspected?)

Other _____ (diagnosed? OR suspected?)

3. If Yes: Does your child have an IEP/504? NO / YES

If yes, can we have a copy to accommodate your child's needs?

4. If Yes: Does your child take any medication to help with their diagnosis? NO / YES

If yes, what medications? _____

If yes, when do the medications wear off? _____

5. Does your child have any triggers? If yes, please explain:

6. What techniques help at home and/or at school when triggered?

7. What accommodations are given at regular school?

JING KIDS Emergency Card

Child's Full Name: _____ DOB: mm/dd/yyyy

In the event of a medical emergency, The JING Institute will call 911 and have your child transported by ambulance to the nearest hospital emergency room. In the event of an illness or injury, parents should be called in the following order:

1st _____ 2nd _____

Parent/Guardian 1 Name: _____ relationship _____

Cell Number: () _____ Email: _____

Home / Work Number: () _____

Parent/Guardian 2 Name: _____ relationship _____

Cell Number: () _____ Email: _____

Home / Work Number: () _____

Allergies (foods, medicines, etc): _____

Any **medical conditions** that teachers or medical personnel should know of: _____

Medications your child takes regularly: _____

Child's Doctor: _____ Phone Number: _____

If the school is unable to contact a parent, the following persons should be called.

Those listed also have permission to pick up child in the event of illness or injury.

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Parent/Guardian Signature: _____ Date: _____

Printed Name: _____